



## Skills and Qualifications

Summarize any special training, skills, licenses and / or certificates that may assist you in performing the position for which you are applying.

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### Computer Skills (Check appropriate boxes. Include software titles and years of experience.)

Word Processing \_\_\_\_\_ Years: \_\_\_\_\_       E-mail \_\_\_\_\_ Years: \_\_\_\_\_  
 Spreadsheet \_\_\_\_\_ Years: \_\_\_\_\_       Internet \_\_\_\_\_ Years: \_\_\_\_\_  
 Presentation \_\_\_\_\_ Years: \_\_\_\_\_       Other \_\_\_\_\_ Years: \_\_\_\_\_

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### Employment History (Starting with your most recent employer, provide the following information. Explain any gaps in employment in the Comments section below.)

Dates Employed	Name and Address of Employer	Salary (upon leaving)	Position	Reason for Leaving
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From

To

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From

To

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From

To

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From

To

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### Comments (Include explanations of any gaps in employment)

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### References (List name, business, and telephone number of three business / work references who are not previous supervisors. If not applicable, list three school or personal references who are not related to you.)

Name	Business	Telephone#	Years Acquainted
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## **Applicant Statement**

**I certify that all information I have provided in order to apply for and secure work with this employer is true, complete and correct.**

**I expressly authorize, without reservation, the employer, its representatives, employees or agents to contact and obtain information from all references (personal and professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume or job interview. I hereby waive any and all rights and claims I may have regarding the employer, its agents, employees or representatives, for seeking, gathering and using truthful and non-defamatory information, in a lawful manner, in the employment process and all other persons, corporations or organizations for furnishing such information about me.**

**I understand that this employer does not unlawfully discriminate in employment and no question on this application is used for the purpose of limiting or eliminating any applicant from consideration for employment on any basis prohibited by applicable local, state or federal law.**

**I understand that this application remains current for only 60 days. At the conclusion of that time, if I have not heard from the employer and still wish to be considered for employment, it will be necessary for me to reapply and fill out a new application.**

**If I am hired, I understand that I am free to resign at any time, with or without cause and with or without prior notice, and the employer reserves the same right to terminate my employment at any time, with or without cause and with or without prior notice, except as may be required by law. This application does not constitute an agreement or contract for employment for any specified period or definite duration. I understand that no supervisor or representative of the employer is authorized to make any assurances to the contrary and that no implied oral or written agreements contrary to the foregoing express language are valid unless they are in writing and signed by the employer's CEO.**

**I also understand that if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States and that federal immigration laws require me to complete an I-9 Form in this regard.**

**I understand that any information provided by me that is found to be false, incomplete or misrepresented in any respect, will be sufficient cause to 1) eliminate me from further consideration for employment, or 2) may result in my immediate discharge from the employer's services, whenever it is discovered.**

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**DO NOT SIGN UNTIL YOU HAVE READ THE ABOVE APPLICANTS STATEMENT.**

**I certify that I have read, fully understand and accept all terms of the foregoing Applicant Statement.**

**Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_**

# Employment Application

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| <input type="checkbox"/> <b>Stearns Bank N.A.</b><br>St. Cloud                               | <input type="checkbox"/> <b>Stearns Bank N.A.</b><br>Albany             |
| <input type="checkbox"/> <b>Stearns Bank N.A.</b><br>Equipment Financing<br>Division, Albany | <input type="checkbox"/> <b>Stearns Bank N.A.</b><br>Holdingsford       |
| <input type="checkbox"/> <b>Stearns Bank N.A.</b><br>Upsala                                  | <input type="checkbox"/> <b>Stearns Financial Services</b><br>Utah      |
| <input type="checkbox"/> <b>Stearns Bank N.A.</b><br>Arizona                                 | <input type="checkbox"/> <b>Stearns Bank N.A.</b><br>North Branch       |
| <input type="checkbox"/> <b>Stearns Bank N.A.</b><br>Pine City                               | <input type="checkbox"/> <b>Stearns Bank N.A.</b><br>St. Petersburg, FL |
| <input type="checkbox"/> <b>Stearns Bank N.A.</b><br>Sarasota, FL                            | <input type="checkbox"/> <b>Stearns Bank N.A.</b><br>Venice, FL         |
| <input type="checkbox"/> <b>Stearns Bank N.A.</b><br>Georgia                                 | <input type="checkbox"/> <b>Stearns Healthcare Finance</b>              |